



Creating a Profile and Setting Up an Organization



Creating a Profile

Logon Page

Email Address*

Password*

[Forgot your Password?](#)

Log On

or

Create New Account

To create a new profile, begin by clicking on the “Create New Account” button here.



Creating a Profile

Create New Account

This registration process has multiple steps you must complete before you can apply.
NOTE: Using the browser's back button will delete your registration information.

Organization Information

NOTE: You will not be able to change your organization information after registering.

Organization Name*

Web Site

Telephone Number
Please enter in the following
format: XXX-XXX-XXXX*

Organization Email

Address 1*

Address 2

City*

State
Please enter with only the
two-letter capital abbreviation*

Postal Code*

County*

Cancel Account Creation

Next Step

Begin by filling out your organizational information on this page.

Using your browser's back button will delete your registration information.



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Your Information

First Name*

Last Name*

Business Title

Email/Login*

Telephone Number
Please enter in the following
format: XXX-XXX-XXXX*

Email/Login Confirmation*

Mobile Number
Please enter in the following
format: XXX-XXX-XXXX

Address 1*

Address 2

City*

State
Please enter with only the
two-letter capital abbreviation*

Postal Code*

County*

Enter your information.

Your login name will be an email address that can be used by anyone at your organization who needs access to the application. It will also be the address we will use to communicate with you if we have questions.

Please use your organization's mailing address.



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Executive Officer

Are you the Organization's Executive Officer?*

- Yes
 No

Previous Step

Next Step

It is not required that the executive officer complete the application or be the primary contact person.

If you select "No," you will be asked to enter additional information about the executive officer.



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Additional Executive Officer Information

First Name*

Last Name*

Email*

Telephone Number

Please enter in the following
format: XXX-XXX-XXXX*

Address

City

State

Please enter with only the
two-letter capital abbreviation

Postal Code

County

If you selected "No," you will see this screen. If you selected "Yes," you will automatically proceed to the next screen.



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Password

Password must be at least 6 characters and can only contain letters, numbers and the following: !@#\$\$%^&*()_

Password*

Confirm Password*

Previous Step

Finish

Create a password.

Password must be at least 6 characters and can only contain letters, numbers, and the following symbols: !@#\$\$%^&()_*





Creating a Profile

Congratulations! You have created an account. You will receive a confirmation email with your login information. Please save this for future use.

You are now ready to begin applying for grants.

If you have questions or need additional help, please contact us by phone at 651.201.6500.

In accordance with the Americans with Disabilities Act, this information is available in alternative forms of communication upon request by calling 651-201-6000. TTY users can call the Minnesota Relay Service at 711 or 1-800-627-3529. The MDA is an equal opportunity employer and provider.

