



# BORROWER APPLICATION

## Pilot Agricultural Microloan Program

### PART 1: Borrower Information, Loan Request, and Supporting Documentation

NAME		
ADDRESS		
CITY	STATE	ZIP
PHONE #	EMAIL	

Brief description of loan request and how the loan will be utilized.	Checklist of supporting documentation to be included with application. <ul style="list-style-type: none"> <li>Farm business plan (1-2 pages).</li> <li>Business plan includes marketing plan/contracts.</li> <li>Balance sheet (including farm and personal).</li> <li>Detailed cashflow with loan repayment schedule.</li> <li>Two letters of recommendation.</li> </ul>
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### PART 2: Applicant Eligibility Criteria and Certification

Check either yes (Y) or no (N) regarding each of the following statements. When two or more individuals apply jointly, the term "I" shall mean "we", but only one person needs fulfill criteria 2, 3, 5, and 6.

ELEGIBILITY CRITERIA		YES	NO
1	I am a legal resident of the State of Minnesota.		
2	I am a member of a protected group (Mn Statute 43A.02, Sub 33) or qualified noncitizen (MN Statute 256B.06, sub 4, par (b)).		
3	I am the principal operator of the farm being financed, raising specialty crops or eligible livestock.		
4	I have a financial need and the ability to repay the loan.		
5	I agree to work with the intermediary or partnering individual/organization to develop my farm production and management knowledge and ability throughout the duration of this loan.		
6	I have a marketing plan and/or contract to sell the crops or livestock I produce (see attached farm business plan).		

*Some of the information you are being asked to provide as part of your loan application is classified as private data under Minnesota Statutes Chapter 41B.211. The information you provide will only be used to determine your qualifications for the loan. You are not required by law to provide the requested information; however, if you choose not to supply all the information requested in the application, your application will be incomplete and may not be able to be processed. The private data provided by you may only be released to you and to the governmental agencies that are authorized by law to have access to it. The agencies that would have access to your private data include but are not limited to the Minnesota Rural Finance Authority, the Minnesota Department of Agriculture, the Minnesota Department of Management and Budget, and the Legislative Auditor.*

SIGNATURE	SPOUSE	DATE
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**PART 3: Intermediary Information**

INTERMEDIARY NAME		CONTACT PERSON	
CONTRACT #			
ADDRESS		P.O. BOX	
CITY		STATE	ZIP
PHONE #		FAX #	
FED. ID #		STATE ID #	

**PART 4: Loan Terms**

LOAN IDENTIFICATION #		
PRINCIPAL AMOUNT (no greater than \$10,000 or 70% of farm product value, whichever is less)	\$	SPECIAL PROVISIONS (IF APPLICABLE)
INTEREST RATE (contact RFA regarding current maximum rates allowed)	%	
YEARS REPAYMENT (no greater than 6 years)		
PAYMENTS PER YEAR		
PAYMENT AMOUNT	\$	
MATURITY DATE		
CLOSING COSTS	\$	

**PART 5: Lender Certification**

*I HEREBY CERTIFY that I have reviewed the above criteria with the applicant and believe that the applicant is in compliance with the rules of the terms of the Pilot Agricultural Microloan Program and the Lender Agreement which we have executed.*

AUTHORIZED SIGNATURE	TITLE	DATE
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**PART 6: RFA Approval/Disapproval of Application**

APPROVED FOR PILOT AGRICULTURAL MICROLOAN PROGRAM AND CLOSING NOT APPROVED	THIS LOAN HAS BEEN ASSIGNED THE FOLLOWING NUMBER:	
COMMENTS:		
AUTHORIZED SIGNATURE	TITLE	DATE

**PART 7: Lender Certification of Loan Closing**

THIS LOAN WAS CLOSED ON:		
AUTHORIZED SIGNATURE	TITLE	DATE

## Application Instructions to Applicants

The following information is designed to assist you with your application for a Pilot Agricultural Microloan through the Rural Finance Authority (RFA). Prior to application, you will need to develop a working relationship with a participating intermediary lender. Intermediary lender participation in the Pilot Agricultural Microloan Program is completely voluntary and will vary over time and throughout the state. The RFA cannot make direct loans to individuals. The RFA may not participate in contractual agreements between individuals. The RFA may only purchase loan principal on qualified agricultural microloans made by a participating intermediary institution. By participating in this program, the RFA is able to improve access to credit and reduce the interest rate paid by the applicant.

If at any time, the space available on this application is not adequate to legibly include the information, please feel free to include a supplemental page. Identify each entry as "see attachment \_\_\_\_" with a representative letter to designate information (ex.- see attachment A, see attachment B,...)

### PART 1

Enter the borrower or business name and physical address. Please include box number if applicable. You may enter multiple names, however, only the individual listed first will be recorded with RFA as the loan recipient.

In the loan description section, identify the principal amount being requested and how the money is to be spent. Annual inputs, such as seed, feed, fertilizer; can be listed as working capital. Money used for machinery, equipment, and similar resources should be listed separately. No funds can be utilized to refinance current debts.

To assist with the processing and verification of this loan application, supporting documentation will be required. Include a simplified farm business plan, current balance sheet (including farm and personal information), detailed cashflow of the farm operation, and marketing plan with this application. If you are in need of assistance in the development of such documentation, please contact the Minnesota Farmer Assistance Network (MFAN) at 1-877-898-6326 or [www.mda.state.mn.us/mfan](http://www.mda.state.mn.us/mfan).

### PART 2

Carefully read each statement and circle "Y" for yes or "N" for no for each statement. You must identify yes for each statement to be eligible to participate in this program. In the case were two or more applicants are applying jointly, only the primary applicant (first person listed on the application) will need to fulfill items 2, 3, 5, and 6.

### PART 3

(This section is completed by the intermediary lender.)

### PART 4

(This section is completed by the intermediary lender.) Identify the terms and conditions of loan repayment. If the repayment will be in a flexible or unequal manner, please note under special provisions (ex. - One payment per month starting in July, by the 15th of the month, \$100 minimum, full repayment by November 15th). Include a summary of closing costs; including filing fees, origination fees, and other expense charges related to the loan transaction.

### PART 5

(To be completed by intermediary lender) Certification of approved loan application by intermediary lender.

### PART 6

(To be completed by RFA.) After completing parts 1-4, forward the signed application with supplemental information to the RFA office for final review and approval. Approved applications will be forwarded back to the intermediary lender for final closing. After closing, this agreement will be fully executed and funds will be encumbered to the intermediary lender.

### PART 7

(to be completed by intermediary lender after RFA approval) Identify the closing date of the loan. Forward copy of the final loan application to RFA.

### POST APPLICATION

After completing the loan application and receiving the funds, continue to work closely with your intermediary lender. Keep your lender updated regarding financial activities affecting repayment of this loan. Your intermediary will also serve as a useful resource towards development of a successful farm operation.