

Evaluator's Guide to Foundant

Image 1: Evaluator's Home Screen

- To access the application, click the **red circled exclamation point** on the far-right side of the screen. This will open the application and the evaluation profile. (Image 2).
- Once you have completed the evaluation, a **green circled check mark** will appear on the far-right side of the screen.
- Track your progress using the Pending/Complete bar at the top of the page.

Image 2: Evaluation Profile and Application

- If needed, you can download the application by clicking the “Application Packet” button

For Additional Information: Ag Marketing Grants Team

651-201-6500 MDA.AGRIGrants@state.mn.us 625 Robert Street North, Saint Paul, MN 55155-2538